

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE    OF    PAGES		
2. AMENDMENT/MODIFICATION NO.			3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY			CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(X)		9A. AMENDMENT OF SOLICITATION NO.		
						9B. DATED (SEE ITEM 11)		
						10A. MODIFICATION OF CONTRACT/ORDER NO.		
						10B. DATED (SEE ITEM 11)		
CODE			FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS								
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.								
12. ACCOUNTING AND APPROPRIATION DATA (If required)								
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.								
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).							
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
	D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.								
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)								
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)				
15B. CONTRACTOR/OFFEROR				15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		
15C. DATE SIGNED				16B. UNITED STATES OF AMERICA		16C. DATE SIGNED		
(Signature of person authorized to sign)				(Signature of Contracting Officer)				

**SECTION 00210  
PROPOSAL SUBMISSION REQUIREMENTS**

1.0 **PROPOSAL.** Offerors shall strictly adhere to the requirements as set forth in this section (00210) when preparing the proposal to be submitted in response to this request for proposal (RFP).

2.0 **PROPOSAL FORMAT.**

2.1 Proposal shall be submitted in **three (3) separate envelopes**. All proposal revisions shall be submitted as page replacements with revised text readily identifiable, e.g. bold face print or underlining. Proposal replacement pages shall be numbered, shall be clearly marked "REVISED", shall show the date of revision, shall be submitted in appropriate number of copies (e.g., if two (2) copies of the original page was required, then two (2) copies of the revised page will also be required), and shall be a different color than the original pages they are to replace.

2.1.1 The first envelope shall contain Volume I, Technical Proposal described in Section 00210, "VOLUME I, TECHNICAL PROPOSAL." The envelope shall be clearly marked "**Technical Proposal, RFP No. DACA63-02-R-0002.**" Offeror shall submit an original and six (6) copies of Volume I.

2.1.1.1 The first envelope shall also, contain Volume I-A, SAMPLE WORKPLAN in accordance with Section 00900, for the sample project described in Section 00210, SUBFACTOR II Technical Approach, Elements I Work Plan and II Task Order Price Proposal." Volume I-A shall be clearly marked "VOLUME I-A, SAMPLE TASK ORDER, RFP No. DACA63-02-R-0002." Offeror shall submit an original and seven (7) copies of Volume I-A.

2.1.2 The second envelope shall contain Volume II, Price/cost Proposal, Architectural and Engineering Rates of A-E Firms to Be Used as Subcontractors, and Preaward Survey Information described in Section 00210, "VOLUME II, PRICES/ COST PROPOSAL, ARCHITECTURAL AND ENGINEERING RATES OF A-E FIRMS TO BE USED AS SUBCONTRACTORS, AND PREAWARD SURVEY INFORMATION." The envelope shall be clearly marked "**Prices/Cost Proposal, Architectural and Engineering Rates, and Preaward Survey Information, RFP No. DACA63-02-R-0002.**" Offeror shall submit an original and two (2) copies of Volume II.

2.1.3 The third envelope shall contain Volume III, Subcontracting Plan described in Section 00210, "VOLUME III, SUBCONTRACTING PLAN." The envelope shall be clearly marked "**SUBCONTRACTING PLAN, RFP No. DACA63-02-R-0002.**" Offeror shall submit an original and one (1) copy of Volume III.

2.2 Offeror shall provided an INDEX for each of the proposal volumes/sections that show the title of the subject matter discussed therein and the page number where the information can be found. In particular, Offeror shall specifically reference the topics addressed in this section (Section 00210) of instructions. The narrative discussions shall be related as to Section 00900, unless otherwise stated. Offeror shall clearly tab all information in the proposal so that it is easy to locate.

**2.3 Offeror is cautioned that "parroting" of the RFP requirements with a statement of intent to perform does not reveal the offeror's understanding of the problem or his capability to solve it.** The inclusion of "filler" material from previous proposals or commercial applications shall be avoided unless it has a direct application to the objective of this RFP.

3.0 **PROPOSAL CONTENT.** Offeror shall include sufficient details in their proposal, shall present the details in the same order in which they are requested in this section (00210) to permit the

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Government to promptly, completely, and accurately evaluate the proposal from both a technical and management standpoint. Offeror shall identify technical uncertainties and assumptions within the requirement set forth in this RFP, and Offeror shall provide specific proposals for the resolution of any technical uncertainties and assumptions so identified. The Government will not make assumptions concerning the offeror's intent, capabilities, facilities, or experiences. **Clear identification of the pertinent details shall rest as sole responsibility of the offeror.**

**4.0 PROPOSAL LENGTH.** The Government recognizes that offerors go to considerable expense to prepare proposals for this RFP, so the Government prefers that the proposals be practical. Elaborate format, binders, special reproduction techniques, and the like are not necessary nor desired. In short, proposals shall completely and adequately address the requirements as stated in the RFP, and technical proposal (technical and management factors). Volume I of the offeror's proposal, **shall not exceed 75 single-space, double-sided sheets** (excluding subcontractor endorsements, **OSHA Form 200**, and sample project). Proposal legibility, clarity, coherence, and the contents will be important. Proposal pages shall be 8-1/2 x 11 inches in size; however, if drawings or other graphics are submitted, Offerors shall reduce them only to the extent legibility is not lost. Offeror shall not submit verbatim sections of the appendices to this RFP as part of their proposal. Offers that violate these rules unnecessarily delay the evaluation process and may be rejected by the Government after the initial evaluation without receiving any further consideration.

**5.0 SUBCONTRACTOR EXPERIENCE/CREDENTIALS.** Subcontractor (A-E, Construction, and Supplier) experience/credentials will be evaluated as part of the proposal if they (the subcontractors and their experience) are identified in the proposal **and** if the respective subcontractors have provided the prime contractor with firm written commitments (also to be included in the proposal) to undertake performance as a subcontractor for the prime contractor under any contract that may be awarded as a result of this RFP.

### **6.0 VOLUME I, TECHNICAL PROPOSAL.**

**6.1 TECHNICAL FACTOR.** The technical approach shall address the items in Section 00900 being sure to include the nature of the requirement as understood by the offeror; recognition of critical areas of the requirement; and proposed methods of accomplishing the requirement. Volume I shall include Offeror's approach to acquisition of labor, resources, materials, facilities, software, and equipment and description of same to be used in accomplishing the requirements of Section 00900.

**6.1.1 Volume I SUBFACTOR I - Experience, Past Performance and Capabilities of Proposed Subcontractors.** Offeror shall show experience in various types of construction-related work and capability to do same or similar work.

**6.1.1.1 SUB-SUBFACTOR I - Experience** (the type and amounts of work performed). Offeror shall provide a list of the principle types of contract work he/she performed in the following categories as related to Section 00900:

- ? SAFETY - Life safety upgrade, inflammatory gases and substances, industrial safety, industrial hygiene, fire protection, airfield pavements, confined space entry, radioactive and laser operations, hazardous materials, protection of work sites and property, and protection of workers.

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- ?? CIVIL - Facility site planning and layout, roads, parking areas, storm water, sewage, drainage, and master planning.
- ?? ARCHITECTURAL - Facilities with functional and aesthetic integrity.
- ?? ENVIRONMENTAL - Removal and disposal of asbestos, lead-based paint, underground storage tanks, light's ballast, transformers and other hazardous materials.
- ?? STRUCTURAL - Structural engineering for conventional construction, construction materials, computer usage, loading, structural systems, and miscellaneous structural features.
- ?? INSTRUMENTATION - Instrumentation for energy monitoring and control systems, direct digital control and fire protection.
- ?? COMMUNICATION SYSTEMS - Conventional communication systems and fiber optics.
- ?? SECURITY - Facility security systems.
- ?? ELECTRICAL - Facility electrical power and service supply, distribution, utilization systems including lighting, power generation, and uninterrupted power supply (UPS).
- ?? MECHANICAL - Facility heating, ventilating, and air-conditioning (HVAC), elevators, and plumbing systems.

6.1.1.2 Volume I **SUB-SUBFACTOR II - Past Performance** (quality of Offeror's work and how well Offeror performed). Offerors shall provide information that indicates their ability to perform the proposed contract effort. Offeror shall provide information pertaining to no less than three (3) **(to meet the RFP minimum requirements)** or no more than five (5) active/completed (within the last 5 years) Federal, State and local Government, and/or private contracts performed by the Offeror that are **similar in nature to the requirements in the RFP currently being evaluated** - - i.e., processing a wide variety (construction and services) of multiple task orders simultaneously. The evaluation will take into account past performance information regarding predecessor companies, key personnel who have relevant experience, and subcontractors that will perform major or critical aspects of the requirement. Offeror shall explain what aspects of the previously performed contracts are relevant to the effort required by this RFP. Offeror shall limit this data to two (2) pages per relevant contract, and shall provide information in the following format:

- ?? Company Name (if different from Offeror's name, and Offeror shall explain the circumstance that caused the company name to change)
- ?? Project Manager/Engineer with description of that individual's responsibilities
- ?? Project Title
- ?? Contracting Agency (Government or private)
- ?? Contract Number

?? Description of Effort **(Percentage of work performed by the Prime contractor and**  
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**disciplines of work performed)**

- ?? Number and severity of problems encountered, type of any subsequent corrective actions, and the effectiveness of that corrective action(s)
- ?? Overall contract performance record
- ?? Type of Contract (Firm-Fixed Price, Cost-Reimbursement, Incentive, Indefinite Delivery, etc.)
- ?? Period of Performance
- ?? Original Contract Dollar Value and Current/Actual Contract Dollar Value
- ?? Original Completion Date and Current/Actual Completion Date
- ?? Name, address, and Telephone Number of Administrative Contracting Officer, Ordering Officer and Contracting Officer

Offerors shall identify those companies holding worker's compensation policy(ies) for the past five (5) years. Offerors shall provide their OSHA Form 200 for the same period for the Government's review, and mishap rates shall at least show a declining trend. Offerors shall list any subcontractors used, shall identify sizes and types of major mechanical, electrical, and utility control systems used, and shall show the Offeror's percentage of participation on each job listed. The list shall indicate the Offeror's experience as a prime contractor. Failure to identify the subcontractors in the proposal shall invalidate their experience/ credentials and that invalidated experience/credentials will not be considered or evaluated by the Government. If the Offeror's list of experience was accomplished as a subcontractor, then the percentage (%) of work the Offeror expended (as a subcontractor) on each job shall be shown.

**FIRMS LACKING RELEVANT PAST PERFORMANCE HISTORY SHALL NOT BE EVALUATED FAVORABLY OR UNFAVORABLY ON PAST PERFORMANCE.**

**6.1.1.3 SUB-SUBFACTOR III - Capability of Proposed Subcontractors.**

Offerors shall identify and describe the services of their proposed subcontractors (making reference to the list of principle types of work in paragraph 6.1.1.1) and shall provide their rationale for selecting those subcontractors. Architectural - Engineering, Construction, and Supply subcontractor's experience/credentials will be entered into and evaluated as part of this one sub-subfactor if the subcontractors are identified in the proposal, and the proposal includes a written commitment from each subcontractor to undertake performance under any resultant contract. Failure to provide a valid commitment between the prime contractor and the subcontractor shall invalidate the corporate experience and will not be used as a part of the evaluation of the proposal. Furthermore, the offeror is informed that the list of Architectural - Engineering subcontractors proposed will be binding and become part of any resultant contract. The prime contractor shall use only the proposed the A-E subcontractors in the performance of this contract. If after award the prime contractor chooses to use a subcontractor that was not proposed and approved for this contract, the prime contractor must submit the subcontractor's qualifications in writing to the Contracting Officer for approval. In considering the number of A-E firms to propose for this contract, the contractor must take into consideration the large realm of work anticipated to ensure that sufficient capable firms are committed. The A-E firms will be required to submit their qualifications

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demonstrating experience as it relates to the type of work anticipated under this contract.

### 6.1.2 SUBFACTOR II - Technical Approach.

#### 6.1.2.1 Volume I-A SUB-SUBFACTOR I - Work Plan for Sample Task Order

This will be evidenced by the sample project to be determined by the Government. See Section 00220 for Scope of Work, with sketches, list of required specifications and task order requirements.

A scoping/site visit for the Sample Task Order will be held, SEE SECTION 00100 Pre-Proposal Conference and Scoping Site Visit. All Offerors are strongly encouraged to attend the Scheduled Pre-Proposal Site Visit, since this sample project could result in a task order being issued under this contract that is awarded as a result of this RFP. The Government may elect not to include a sample task order, in which case all offerors would not be required to submit a Work Plan for Sample Task Order, and they will each receive a neutral score for this evaluation criteria.

#### 6.1.2.2 Volume I-A SUB-SUBFACTOR II - Task Order Price Proposal

**Preparation Plan.** Offeror shall demonstrate his approach to the management of task order price proposal preparation. Offeror shall show their procedures for soliciting proposals from subcontractors, in order to meet the contract requirements for competition (at least 2 price quotations from viable subcontractors) and timeliness for task orders as follows:

- ?? Task Order RFP - Firm-Fixed Price (FFP) Task Order (see Section 00800, FIRM-FIXED PRICE (FFP) TASK ORDER). This will be evidenced by the sample project (See Section 00220 for Sample Project).
- ?? Task Order Price Proposal after Task Order Award - Unpriced Task Order (UTO) (See Section 00800, **UNPRICED** TASK ORDER (UTO)).

**NOTE: IF THE GOVERNMENT ELECTS NOT TO INCLUDE A SAMPLE TASK ORDER IN THIS SOLICITATION, OFFERORS WILL NOT BE REQUIRED TO SUBMIT A TASK ORDER PRICE PROPOSAL PLAN, AND EACH OFFEROR WILL RECEIVE A NEUTRAL SCORE FOR THIS EVALUATION CRITERIA.**

#### 6.1.2.3 Volume I SUB-SUBFACTOR III - Rapid Response.

It is essential that the offeror demonstrate his capability to be able to respond rapidly in the area of submitting a proposal/technical information for individual task orders (See Section 00910). Offerors shall show this documenting the time it would take their firm to submit the required proposal/technical information from the receipt of a RFP for a task order; the time it would take their firm to submit a site survey report; the time it would take their firm to provide a work plan; and the time it would take their firm to submit an acceptable price proposal. The level of effort of the request for proposals is broken down as follows:

- ?? Small Effort - total amount of order estimated to be less than \$100,000.
- ?? Medium Effort - total amount of order estimated to be between \$100,000 and \$500,000.
- ?? Large Effort - total amount of the order estimated over \$500,000.

### 6.2 MANAGEMENT FACTOR.

#### 6.2.1 SUBFACTOR I - Organization and Personnel Qualifications. Offeror shall

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furnish an organization chart depicting the management structure proposed for the RFP and any resulting contract. The management techniques and controls that shall be implemented to assure a rationale for subcontracting and the control of subcontractors shall also be provided. Offeror's organization shall show supervision and quality control during all phases of work. Offeror shall identify the principal program personnel as outlined in Section 00900, RESPONSIBILITIES, with their areas of responsibility and relationship with the management structure. Qualifications of the principal program personnel (i.e., **Program Manager, Project Manager, Project Superintendent, Cost Estimator, Quality Control Manager**) shall be provided in resume format. Offeror shall have personnel of suitable background and experience to assure that all of the anticipated disciplines required in the RFP and proposed contract are represented. Offeror's identification and commitment of key personnel to this contract will be evaluated. For all key personnel proposed, Offeror shall show if the employees will be employed full or part time, if they will be located on site or not, if they will have single or dual function responsibility(ies) and what those responsibilities will be. Offeror shall obtain firm written commitments to work for the Offeror on any contract that results from this RFP, from all of his/her key employees. Offeror shall provide the firm written commitments with the proposal.

6.2.2 Volume I **SUBFACTOR II - Cost Control.** Offeror shall show how costs shall be controlled to assure the Government that excessive man-hours shall not be expended to increase profit margins. This shall include, but not be limited to, types of supervision to be used, employee training in Time-and-Material contracts, efficiency improvement methods, etc.

6.2.3 Volume I **SUBFACTOR III - Corporate Experience & Support.** Offeror shall demonstrate related corporate support. Corporate support is defined as the proven ability to provide resources from other parts of the corporation for unusual needs such as increased workload in a compressed time frame. Offeror shall document any criteria or experience (i.e., warranty program) that uniquely qualifies the offeror to fulfill the proposed contract successfully. Offeror shall provide a company resource chart that includes the following information:

- ?? The number of personnel employed, also give breakdown of each discipline
- ?? A description of related experience (as stated in Section 00900)
- ?? A detailed plan of what work will be subcontracted out and how that work will be managed.

6.2.4 Volume I **SUBFACTOR IV – Small Disadvantaged Business (SDB) Utilization Plan.** All Offerors shall submit an SDB Utilization Plan, to include the following information:

- ?? Identification of each SDB concern proposed and the work each is to perform (See NOTE below regarding SDB certification)
- ?? Targets expressed in dollars and percentages representing each SDB concern's participation of the total contract value.
- ?? Total target value of all SDB participation, expressed in dollars and percentages, of the total contract value.

The Offeror is put on notice that any targets represented in a submitted proposal will be incorporated into and become part of any resulting contract.

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NOTE: All proposed SDB concerns must be SBA Certified in PRO-Net. SBA concerns can register in PRO-NET on the Internet at the following address: <http://pronet.sba.gov>

### 7.0 VOLUME II,

#### 7.1 PRICE/COST PROPOSAL.

7.1.1 **Offerors** shall submit their price/cost proposal (an original plus two (2) copies) with a completed Standard Form 1442, SOLICITATION, OFFER, AND AWARD; Section 00010, SUPPLIES OR SERVICES AND PRICES/COSTS; Section 00600, REPRESENTATIONS & CERTIFICATIONS; Section 00500, Standard Form 24, BID BOND, PREAWARD SURVEY information and any additional documentation to explain and support the price proposed.

#### 7.2 VOLUME II-A

7.2.1 **SAMPLE TASK ORDER PRICE/COST PROPOSAL, ARCHITECTURAL AND ENGINEERING RATES OF A-E FIRMS TO BE USED AS SUBCONTRACTORS.** This volume shall consist of the price/cost proposal, architectural and engineering rates of A-E firms to be used on this contract, and shall conform to the requirements set forth in this section.

7.2.2 Additional cost and price support documentation shall include a breakout of the following cost for the sample task order. **All information submitted shall support the price proposed of the sample task order and shall be presented in sufficient detail to clearly establish the relationship of the information provided to the price proposed.**

7.2.3 **Direct Labor.** Offeror shall show each discipline/job classification proposed, the number of employees in each discipline/classification, the number of hours the Offeror plans to work each individual per week, the direct labor rate per hour and the fringe benefit rate per hour for each individual proposed. Offerors are reminded that they shall at least pay their non-professional employees the rates shown on the U.S. Department of Labor Wage Rate Determination(s) for services/General Wage Decision(s) for construction. Applicable wage determination(s)/ decision(s) are included in this RFP. If Offeror does not use the wage rate classifications (job titles, disciplines) shown on the Wage Rate Determinations/Decisions in this RFP, Offeror shall provide with their proposal a "stratification" of the wage classification and rate proposed. For example: If the employee proposed has "dual-hat" responsibilities, Offeror may want to combine two (2) of the disciplines/job classifications shown on the Wage Rate Determinations/Decisions and "stratify" the two (2) respective hourly rates (based upon the amount of time the employee will spend working in each discipline/job classification) into one (1) hourly rate that is more commensurate with the combined responsibilities. Offeror's stratification shall include the Offeror's calculations and narrative explanations for those calculations showing how and why the proposed "stratified" rates were derived.

7.2.4 **Indirect Expenses (Overhead).** Offeror shall show overhead rate proposed, method of calculating that rate, and shall itemize the various costs included in the "base" for that rate. Narrative explanations shall accompany all cost/calculations as necessary to clearly explain how the Offeror arrived at the rate and costs proposed.

7.2.5 **Material and Equipment.** Offeror shall list in the proposal all material and equipment proposed by item description, make and model number of equipment, quantity, and cost for each item listed.



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7.2.6 **Subcontracts.** Offeror shall list all subcontracts by subcontractor name, type of service/construction/supplies to be subcontracted, and cost of each.

7.2.7 **General and Administrative (G&A).** Offeror shall show the G&A rate proposed, explain (numerically and narratively how the Offeror calculated that rate, and list all of the costs that are included in the "base" for that rate.

7.2.8 **Profit.** Offeror shall show profit rate proposed and provide rationale for that rate. If Offeror has some concerns about performing the work described in this RFP, Offeror shall list those concerns (real or perceived risks) that support the profit rate proposed.

7.2.9 Information required in Section 00010, LABOR, is not intended to be restrictive. Offeror is encouraged to submit any other cost or financial information, which may be helpful in the understanding and evaluation of their cost proposal; however, superfluous or elaborate documents are not desired. Offeror shall agree that authorized Government representatives may have access to applicable accounting and estimating documents and records not submitted with the proposal if required to complete evaluation of cost proposal.

7.2.10 All information pertaining to any costs associated with the line items contained in the Bid Schedule (Section 00010) shall be confined to Volume II. **Offeror shall not include any cost information in any other Volume of their proposal except Volume II AND Volume II-A.**

### 7.3 SUBMISSION OF ARCHITECT-ENGINEERING (A-E) FIRMS TO BE USED ON THIS CONTRACT.

Offerors shall submit a list of hourly rates, overhead rate (detailed breakout), general and administrative (G&A) rates (detailed breakout), ***and anticipated escalation factor over the next five years*** for each A-E firm that will be used as a subcontractor on this contract. The Government will evaluate this list of rates for price reasonableness only. These rates will provide the Government a basis for negotiations for future task orders.

### 7.4 PREAWARD SURVEY INFORMATION.

Offerors shall submit all preaward survey information in Volume II.

NOTE: Offerors shall notify their bank/suppliers that the Corps of Engineers may contact them, and shall authorize the bank/suppliers to release the following information regarding the Offeror's account. If a written authorization is required by their bank, Offerors shall provide that authorization with their proposal.

? ? Name and telephone number of bank's point of contact

? ? Number of years business has been conducted with each bank

? ? Types of open accounts (checking, loans, etc.)

? ? Balance of current accounts (the banks will provide a "range of figures" for this information, such as, medium five-figures range)

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?? Means by which loans are secured and if paid as agreed

?? Point of contact and telephone number of three (3) different suppliers

**8.0 VOLUME III, SUBCONTRACTING PLAN.**

**\*\*THIS PARAGRAPH APPLIES TO LARGE BUSINESSES ONLY\*\***

8.1 All large businesses shall submit a subcontracting plan along with their technical and prices/cost proposal. The plan shall be prepared in accordance with FAR 52.219-9. Failure to submit an acceptable subcontracting plan may make the offeror ineligible for award of the contract. The subcontracting plan will be reviewed for compliance and will be scored in accordance with AFARS 19.7, Appendix DD. The submission of the subcontracting plan is in no way advantageous to large businesses over any small business in the evaluation process. However, where technical and price become more equivalent for two or more large businesses who are being considered for award, the subcontracting plan will become more significant and may become the determining factor for award.

8.2 The Fort Worth District's goals regarding total subcontracted dollars for FY 2002 are as follows:

8.2.1 Small Business (SB) Subcontracting Goals - 61.4%.

8.2.2 Small Disadvantaged Business (SDB) Subcontracting Goals - 9.1%.

8.2.3 Woman Owned Small Business (WOSB) Subcontracting Goals – 5.0%.

8.2.4 American Veteran-Owned Small Business Subcontracting Goals – 3.0%

8.2.5 Historically Black Colleges and Universities and  
Minority Institutions (HBC/MI) Subcontracting Goal – 2.0%

8.2.6 HUBZone Small Business 1.0%

End of Section 00210

**SECTION 00250  
EVALUATION FACTORS FOR AWARD**

**1.0 VOLUME I, TECHNICAL PROPOSAL**

1.1 **Basis for Awards.** The solicitation includes the provision, FAR 52.215-0001 Instructions to Offerors – Competitive Acquisition (2/2000). The Government intends to award up to four (4) contracts, one 8(a) (Competitive) and three (3) unrestricted based upon initial offerors received, without discussion of such offers. Each offer should contain the offeror's best terms from a price/cost and technical standpoint. The Government reserves the right to conduct discussions if that is later determined by the Contracting Officer to be necessary. The right is reserved to accept other than the lowest offer and to reject any or all offers. Award may be made to the superior offer which is not the lowest priced offer, but which is sufficiently more advantageous than the lowest offer so as to justify the payment of a higher price. As technical proposals become more equivalent, cost consideration becomes more significant and may become the determining factor for award. Any award price must be determined to be fair and reasonable. In the event technical and price become more equivalent for two or more large businesses, the subcontracting plan will become more significant and may become the determining factor for award.

1.2 The technical proposals received in response to this request for proposal will be evaluated utilizing an adjective based system to select the proposal that is most advantageous to the Government. To be considered responsive each offeror shall specifically address each of the evaluation factors set forth in this section. Sufficient detail should be provided citing specific data as may be required, such that the proposal may be evaluated. The proposal shall clearly demonstrate that the offeror has an understanding of the work tasks required.

1.3 Technical proposals shall be submitted so as to fully and clearly be acceptable without additional explanation or information, since the Government reserves the right to make a final determination as to whether a proposal is acceptable or unacceptable solely on the basis of the proposal as submitted. However, the Government, may request additional information from offerors that clarifies or supplements, but does not basically change any proposal as submitted.

1.4 Technical evaluations will be performed on each proposal covering the evaluation factors listed in Section 00250 "EVALUATION FACTORS FOR VOLUME I, TECHNICAL PROPOSAL." These factors are listed in the order of their importance, both as major factors, subfactors and sub-subfactors, thereof.

1.5 The technical factor consists of three (3) subfactors - Subfactor I Technical Area is more important than Subfactor II Technical Approach and Subfactor III Management Area. Technical Approach and Management are approximately equal. The sub-elements of each Technical Area are listed in descending order of importance.

1.5.1 The Technical Area Subfactor I Technical Capability consists of three (3) sub-elements. Sub-element I Experience, sub-element II Past Performance, and sub-element III Capabilities of Proposed Subcontractors, listed in descending order of importance.

1.5.1.1 Subfactor II, Technical Approach. Consisting of three (3) sub-elements; Sub-element I Work Plan for Sample Task Order; sub-element II Task Order Price Proposal Preparation Plan; and sub-element III Rapid Response, listed in descending order of importance.

1.6 Management Factor consists of four (4) Elements; Element I, Organization and Personnel

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Qualifications; Element II, Cost Control; Element III, Corporate Experience & Support, and Element IV Small Disadvantaged Business (SDB) Utilization Plan, listed in descending order of importance.

**2.0 EVALUATION FACTORS FOR VOLUME I, TECHNICAL PROPOSALS.** The evaluation factors are divided sequentially into major factors, subfactors and sub-subfactors. The considerations used for determining their value are also described. DETAILED DESCRIPTIONS OF THE EVALUATION FACTORS, SUBFACTORS AND SUB-SUBFACTORS ARE INCLUDED IN SECTION 00210.

**3.0 VOLUME II, PRICE/COST PROPOSAL, ARCHITECTURAL AND ENGINEERING RATES OF A-E FIRMS TO BE USED AS SUBCONTRACTORS, and PREAWARD SURVEY INFORMATION.**

3.1 For the purpose of evaluating price/cost submitted hereunder:

3.1.1 The Government will assume that 95% of the work will be done during the normal duty hours and that 5% will be accomplished during other than normal duty hours.

3.1.2 A price analysis will be completed of the offeror's **price/cost** proposal **as submitted on the bid schedule, Section 00010 (see Section 00210)** to determine price reasonableness. If adequate competition is not obtained, however, a detailed cost analysis will be used to evaluate for cost realism (allowability, allocability, and reasonableness).

3.2 For the purpose of evaluating the rate submission of the A-E Firms (**see Section 00210**) to be used on these contracts:

3.2.1 A price analysis will be completed of the submitted hourly rates, overhead, and general and administrative (G&A) for the A-E Firms the prime contractor proposes to use on this contract. This is a price reasonableness determination only. These rates are not binding on the A-E Firms for future task orders. These rates merely serve as a basis for negotiations for future Task Orders.

3.3 For the purpose of evaluating the preaward survey information submitted hereunder:

3.3.1 Preaward survey data will be evaluated and scored, as it relates to the probability of the offeror successfully accomplishing the proposed effort.

3.3.2 The Government will use preaward survey data provided by the offeror (as specified in Section 00210) and data obtained from other sources to perform this assessment.

**4.0 VOLUME III, SUBCONTRACTING PLAN. - FOR LARGE BUSINESSES ONLY:**

Subcontracting plans will be reviewed for compliance with the FAR 52.219-9 and will be scored in accordance with AFARS 19.7, Appendix DD. If in the event technical and price becomes more equivalent for two or more large businesses who are being considered for award, the subcontracting plan will then become more significant and may become the determining factor for award.

**5.0 EVALUATION OF OPTIONS (JUL 1990)(FAR 52.217-5)** Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

**ACCOMPANYING AMENDMENT NO. 0001 TO SOLICITATION NO. DACA63-02-R-0002**